

MINUTES OF SPECIAL GENERAL MEETING

Garden Landscape Services on Delamere Park Land

HELD: Thursday 24th May 2018 at 7pm in the Park Room

Present:

Estates Manager Steve Hayes (SH); Paul German (Chair of Trustees) (PG); Carla Brown and Darren Shepherd (Trustees); Office Manager Karen Harrison (KH); Residents of Delamere Park

Apologies: Andrew Bryson (Trustee)

Minutes taken by: Karen Harrison

Opening of Meeting

The meeting was declared open by Paul German at 7pm.

Chair stated that there was just one item on the agenda which was the Garden Landscape Services on Delamere Park land.

Chair explained basic housekeeping matters including fire exits and all mobile phones to be switched off or on silent mode. All plot holders had already received notice and agenda of the meeting, but more copies were available on reception.

The procedure of the meeting was to be by voting on one of four resolutions and each plot holder had been given a form on arrival. The format of the meeting was to be conducted by ballot, followed by a short recess before presenting the results. Opportunity to ask questions prior to the vote would be given by the raising of hand and use of the microphone.

The Chair introduced fellow Trustees and also the Estates Manager.

PG commenced the formal proceedings of the SGM by addressing the plot holders and explaining that the subject of potentially outsourcing some or all of the Gardening/Landscaping services on Delamere Park had been raised on numerous occasions in the past. At the 2017 AGM it was agreed a range of options be considered as per the recent email to residents. He also stated that the Trustees were aware of an anonymous letter, disputing the statement. He advised that the Trustees offered no recommendations and are totally impartial to the alternatives. The main concern being the ability to offer a quality service, value for money and have expectations met.

The 4 options provided to plot holders prior to this meeting were seen as the alternatives by the Trustees and for the plot holders to base their decisions on.

Three companies were approached and tenders were received and reviewed from:

1. Countrywide
2. Mid Cheshire
3. Peter Ashley

The Chair also confirmed that if the decision was to out- source all or part of the services, the park will not dispose of any existing equipment or make changes until final solution does meet the requirements.

Chair opened the meeting to the floor advising the decision is now in their hands.

Several residents raised questions and comments on the following topics:

- Delivery of Service, Quality and Maintenance to the Park
- Security of the Park
- Due Diligence/Analysis
- Concern of Cost
- References of Suppliers
- Standards of current amenities
- Volunteer-Steering group to assist with the management
- Resident Contributions
- Financial cost current and future
- Management of the gardeners
- Additional staff if required

Break at 8pm for 15 minutes whilst votes were counted.

Results confirmed as the following from a total of 199 votes.

Agenda Item: -	Postal votes	For	Total
Option 1	24	10	34
Option 2	27	58	85
Option 3	47	14	61
Option 4	16	3	19
	114	85	199

Option 2 was declared approved as the way forward

Close of Meeting: -

Paul German officially closed the meeting at 8.30, thanking all who attended

Dated: 25th May 2018