

## **DELAMERE PARK MANAGEMENT LIMITED**

### **Minutes of Ordinary Meeting of Plot Owners held at 1930 hrs on Thursday 26<sup>th</sup> September 2013**

Present: Chris Hardy (CH) (Chair of Trustees),  
Darren Shepherd (DS) (Trustee),  
Carla Brown (CB) (Trustee),

Also present: Alan Baskerville (AB) (Facilities Manager),  
Philip Bentham (PB) (Accountant, Sawyer Quine),

Apologies for Absence: Amy McKee (AM) (Trustee),

#### **1. INTRODUCTION**

Chris Hardy welcomed plot owners to the meeting and introduced the top table. He outlined the agenda for the current meeting.

Chris Hardy asked if the minutes of the last OGM meeting held on 13/09/12 were considered to be a true and accurate record of the meeting. Following a show of hands the minutes were taken as read.

#### **2. REPORTS**

Plot holders had previously received a copy of the Chair's report. CH gave a big thank you to the numerous residents who volunteer their services during the year, the staff for all their hard work and his fellow trustees without who Delamere Park would not be able to function as successfully as it does today. CH then went on to describe some of the achievements from the past year such as the refurbishment of the tennis courts, changes to the gardener's compound, lagoon area enhancements and the ongoing bar refurbishment including a thank you to the bar committee for their significant financial contribution to the new television.

There was reference to future projects and residents were directed to the details of the second notice.

At the end of his report Chris Hardy said he would take any questions. There was one question from John Bickley asking whether there was a policy on capital purchases. Chris Hardy replied that there was no specific policy but as a rule any large capital expenditure items like the proposed solar panel installation would be financed by a loan over the life of the equipment etc. At this point, Alan Baskerville also advised that any expenditure on new equipment such as a tractor or security equipment would normally be purchased on lease or HP, again spreading the costs over the anticipated life of the asset.

John Bickley was happy with this response.

#### **3. BUDGET 2013-2014**

Chris Hardy then presented the summary budget which showed a 0% increase in resident's fees. Chris Hardy asked if there were any questions on the proposed budget.

Chris Hardy then asked for a vote on the 2013-2014 budget - the budget was passed on a show of hands.

#### **4. TRUSTEE NOMINATIONS**

There were 2 late trustee nominations: John Gilbody & Neil Houghton.

John Gilbody & Neil Houghton were elected as Trustees unanimously.

#### **5. APOINTMENT OF AUDITORS**

Chris Hardy then proposed that the trustees retain Sawyer Quine as auditors and approve their remuneration.

Passed with no objections.

#### **6. FITZSIMMONS TROPHY**

Chris Hardy spoke about the nominations that had been received for the trophy that included; Helen & John Pattison, Anne & Tom Dean, Iris Lyon and Tony Landells.

The award went to Tony Landells for his voluntary work on the bonfire night & bar promotions.

Chris Hardy then declared the meeting closed

Alan Baskerville

07/10/13