

Summary of Trustee meeting Friday 9th June 2023

1. **AGM of Trustees** – 2021 to 2022 audited accounts signed off
2. **DPML OGM date set** – 12th September 2023
3. **Clubhouse security contracts** – discussed and actions noted
4. **Future Trustee meeting dates set**
5. **Bar Events** – Discussed and actioned notes
6. **Squirrels** – Discussed
7. **Plot holder issues** – Discussed and actioned noted
8. **Property change requests** – Discussed by all and decisions issued to the Office for communicating to the applicants
9. **Open tickets** – Logged issues/maintenance/complaints discussed, follow up actions noted on the task lists and comms to be sent out via Office
10. **Action task list** – Actions completed noted, and new actions from this meeting to be updated and circulated to the Trustees by the Office staff
11. **AOB** – (1) Comms with DP residents to include gardening staff (2) Fireworks – costs for 2023 approved and fireworks to be ordered by Office Staff