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| --- | --- | --- | --- | --- |
|  |  | **Resident Name** |  |  |
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 | **Delamere Park Management Limited** |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | Delamere Park Residents’ Club |  |
|  |  |  |  |  | 59 Delamere Parkway West |  |
|  |  |  |  |  | Cuddington, Northwich |  |
|  |  |  |  |  |  Cheshire CW8 2UJ |  |
|  |  |  |  |  | Telephone 01606 889263 |  |
|  |  |  |  |  |  Registered in England No. 1013623 |  |
|  |  |  |  |  |  |  |  |  |
|  | **Property Change Request Form 1****Minor alterations and general maintenance** |  |
|  |  |  |  |  |  |  |  |  |
|  | **Property Address:** |  |  |
|  | **Description of changes proposed:** |   |  |
|  | **Supporting information** e.g. product specifications, colour samples, plans, drawings |   |  |
|  |  |  |  |  |  |  |  |  |
|  | **…........................................For Office Use Only…...........................................** |  |
|  |  |  |  |  |  |  |  |  |
|  | Received date: |   | Resident consultation deadline: |   |  |
|  | Emailed to residents : |   | Posted on council notice board : |   |  |
|  | Resident informed date: |   | Decision given: |   |  |
|  |  |  |  |  |  |  |  |  |
|  | **This form will be displayed on the club house notice board for a period of 14 days.** |  |
|  |  |  |  |  |  |  |  |  |
|  Please Note: that any work undertaken to change a property or boundary without **first** obtaining trustee approval and that is  subsequently rejected by the Trustees, will need to be returned to its original appearance at the plot holders’ own expense. |